Dear [NAME] MSP

Why I am writing to you: [all of the essential information should go in this first sentence]

Example: I’m writing as your constituent to ask you about the Good Food Nation Bill. I am a member of Nourish Scotland’s Food Justice Programme and would like to invite you to meet with our campaign group to talk about what the Bill could do to help progress a right to food.

Why this is important to me: [briefly explain your ask, and why you care about it. Give tangible examples of what the impact could be – thinking about what your MSPs interests are]

Example: I believe we have all of the skills and resources for a much fairer food system in Scotland. By protecting a right to food in Scottish law, the Good Food Nation Bill could ensure that no one in Scotland experiences food poverty, that everyone can access healthy food, and that we support our farmers to work with nature.

What would you like your MSP to do? [think about whether you would like a written response, a meeting to talk more about your campaign, your MSP to visit your project]

Example: I would like to invite you to meet with our campaign group to hear more about the work we are doing, and how you could make sure the Good Food Nation Bill works for everyone in Scotland.

I’m looking forward to hearing from you, many thanks in advance for your time,

[NAME / GROUP NAME - SIGN]